

SET	B
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**INDIAN SCHOOL MUSCAT
HALF YEARLY EXAMINATION 2022
COMPUTER APPLICATIONS165)**

CLASS:IX

Max.Marks: 50

MARKING SCHEME			
SET	QN.NO	VALUE POINTS	MARKS SPLIT UP
B		Part –A Section-I	
	1	Worms, Virus(Any two)- (½ Mark each)	1
	2	F5 Key	1
	3	c) Page Number	1
	4	Geotagging	1
	5	Identity Theft	1
	6	Spyware	1
	7	redline or redlining	1
	8	Presentation	1
	9	b) Crop	1
	10	Facebook, Twitter (½ Mark each)	1
	11	b) Attachments contains virus	1
	12	Placeholders are the containers in layout that hold content such as Text, bulleted lists, titles, tables, movies, pictures etc.	1
	13	a) Handouts	1
		Section-II	
	14(i)	c) Cyber stalking	1

	(ii)	b) Strong	1
	(iii)	People can impersonate you to commit fraud and other crimes like accessing your bank account, purchasing items online using your money, sending emails in your name, accessing the private information in your computer etc.	1
	(iv)	b) Be in control of the information they provide online	1
	(v)	c) Both options a & b	1
	(vi)	Privacy	1
	(vii)	d) All of the above	1
	15(i)	c) WordArt	1
	(ii)	b) Bold	1
	(iii)	b) Strikethrough	1
	(iv)	c) Superscript	1
	(v)	d) Right	1
	(vi)	Justify	1
	(vii)	b) Symbol	1
		Part –B	
	16	Title bar/Ribbon/Slide/Slide pane/Notes section/View buttons/Status bar (Any four) (½ Mark each)	2
	17	Spam is usually defined as unsolicited e-mail. It is an electronic messaging system used by various commercial organisations to send bulk messages to a large number of addresses	2
	18	Uses of layout. Layouts can be standard or custom. (1 mark each)	2
	19	Trojan horses may steal information, or harm their host computer systems.	2
	20	Header –Header is a section of the document that appears at the top margin of every page. Header & Footer options are available under Insert tab Header & Footer group. After selecting Header or Footer option you can type your text or insert the page number or date from Insert tab (1 mark each) OR	2

		<ul style="list-style-type: none"> ▪ “Save” means the file gets saved under its current name, in whatever folder it was saved before or in the default folder of that computer whereas “Save As” gives you the opportunity to save the file under a different name and in another folder. ▪ “Save As” allows you to save the updated version with a new name while at the same time preserving the old version. (1 mark each) 	
	21	<p>(i) Cyber Stalking is a form of Cyber Crime that takes place online when a criminal uses technology to harass or threaten a person or an organization.</p> <p>(ii) Adware refers to the kind of unwanted programs which appear on your computer as advertisements.</p> <p>(iii) VIRUS stands for Vital Information Resource Under Siege. It is a harmful program which enters a computer system and starts replicating itself and then corrupts the executable files and folders causing serious damage to the computer system. (1 mark each)</p>	3
	22	Any three tips which help you to protect yourself on Social Networking sites. (1 mark each)	3
	23	<p>The Red wavy line indicates a possible Spelling Error.</p> <p>The Green wavy line indicates a possible Grammar Error.</p> <p>The Blue wavy line indicates a possible instance of inconsistent formatting or a Contextual Spelling Error. (1 mark each)</p>	3
	24	Correct Explanation of any three different views of a slide in PowerPoint. (1 mark each)	3
	25	<p>Correct steps to create bulleted list in MS-Word (3 marks)</p> <p style="text-align: center;">OR</p> <p>Correct steps to create numbered list in MS-Word. (3 marks)</p>	3
	26	<p>(i) A table is a grid of cells arranged in rows & columns. Data in a table can be arranged in any order.</p> <p>(ii) Select the row with EMONO 102–right click on the mouse–select Delete rows.</p> <p>(iii) Place the insertion point to EMPNO column - Right click the mouse – from the menu select insert Right</p> <p>(iv) Splitting a Cell means a cell can be broken up into several smaller cells.</p> <p>(v) Layout tab also contains options to adjust cell size. (1 mark each)</p> <p style="text-align: center;">OR</p> <p>(i) .docx</p> <p>(ii) iNdIA</p> <p>(iii) Place the insertion point - Right click the mouse – from the menu select insert Right</p> <p>(iv) Place the cursor where you want to insert the picture – Select Insert tab- Click Picture from illustration group – then select your picture – click Insert.</p> <p>(v) Print preview (1 mark each)</p>	5